



2026 John Smith Memorial

Carolinas Figure Skating Club

Extreme Ice Center, Indian Trail, NC

I. COMPETITION OVERVIEW

The 2026 John Smith Memorial Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or [current Compete USA handbook](#) as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

II. ELIGIBILITY

Singles: Excel and Championship Track Events:

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
 - Skate Up: Skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
 - If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
 - If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Championship Track and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
 - If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Championship Track free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Championship Track event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).

All other singles and partner events (such as Adults, Pairs, Ice Dance):

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

EVENTS OFFERED:

- **U.S. Figure Skating Program Requirements:** usfigureskating.org --> Skate --> Compete --> Program Requirements
- **Compete USA Program Requirements:** learntoskateusa.com/competeusa
- **Skate United:** For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the "standard" option. Once the registration is complete, the following form must be submitted to the competition chair via email at competitions@carolinasfsc.org. [Click here for the Skate United Athlete Form.](#)
- **Skating Accommodation Memorandum (S.A.M.):** Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at competitions@carolinasfsc.org
 - [Click here for more information about S.A.Ms.](#)
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On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

<i>SINGLES</i>	IJS/6.0	1st event	2nd event	3rd event
Championship Track Free Skate (Pre-preliminary to Senior)	IJS	\$180	NA	NA
Championship Track Short Program	IJS	\$180	NA	NA
Combined: Short Program, Free Skate	IJS	\$240	NA	NA
Excel Free Skate (Pre-Preliminary to Senior)	IJS	\$180	NA	NA
Adult Free Skate (Pre-Bronze to Master Jr/Sr)	IJS	\$180	NA	NA
Adult Beginner and High Beginner Free Skate	CJS	\$130	NA	NA
Snowplow Sam-Basic 6 program with music	CJS	\$80	\$50	\$50
Aspire 1-4 program with music	CJS	\$80	\$50	\$50
Adult 1-6 program with music	CJS	\$80	\$50	\$50
Snowplow Sam-Basic 6 elements	CJS	\$80	\$50	\$50
<i>SHOWCASE</i>				
Emotional Performance; Lyrical Pop; Character Performance; Comedic Impressions (Aspire 1-Senior, Adult 1-Masters Jr/Sr)	CJS	\$125	\$100	NA

Duets (Aspire 1-Senior, Adult 1- Masters Jr/Sr)	CJS	\$125	\$100	NA
Production Ensembles	CJS	\$125	NA	NA
<i>Athlete Development</i>				
Compulsory moves Levels 1-8	CJS	\$100	\$50	\$50
Jumps Challenge Levels 1-9	CJS	\$100	\$50	\$50
Spins Challenge Levels 1-6	CJS	\$100	\$50	\$50
<i>High School</i>				
Team Maneuvers (Beginner, low, intermediate, high)	CJS	\$100 per team	NA	NA
<i>Special Olympics</i>				
Special Olympics Badges	CJS	\$80	\$50	\$50
Special Olympics - Free Skate Program 1-4, Pairs 1-2 & Dance 1-2	CJS	\$80	\$50	\$50
Skate United Badges	CJS	\$80	\$50	\$50

OUR COMMUNITY:

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

NON-DISCRIMINATION:

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit www.USFigureSkating.org/SkateSafe or email SkateSafe@USFigureSkating.org.

ATHLETE ASSISTANCE/ACCOMMODATIONS:

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at competitions@carolinasfsc.org.

COMPLIANCE:

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>.

COACHES

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [in](#) Members Only, click the blue "COACH" button. All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your

athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included in the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not SYS or TOI):

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

EMS Coach Resources (SYS or TOI only):

- [Team Management Guide](#)

TEAM SERVICE PERSONNEL

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating or Learn to Skate USA® membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

IF USING EMS: All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates). In order to be added in EMS, the individual must first be added in the team's profile through Member's Only.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

ONLINE REGISTRATION VIA EMS (Singles and Partnered events only):

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% Processing Fee.

Registration Deadline: August 4, 2026 at 11:59 p.m. ET

*The host club reserves the right to close registration at any time if event capacity is met

1. Go to www.usfsaonline.org
 2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
 3. Click EMS then "Competition Registration"
 4. Choose 2026 John Smith Memorial from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.
- **Please ensure you have checked the correct boxes while registering. If you incorrectly mark a box that results in the event needing to be changed after Aug. 13, 2026, you will be assessed a \$30 fee per changed event. *No event changes due to registration errors will be made after Aug. 21, 2026.***

PARTNERED EVENTS:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Non-Member? Create Account" option on the [Members Only](#) login page.

ONLINE REGISTRATION VIA EMS (Synchro and TOI teams):

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.

NOTE: Only the competitions for which your team(s) are eligible will appear.

1. Walk through the on-screen registration process which will include:
 - a. **Team Verification:** Confirm the team's information is accurate.
 - b. **Registration Overview:** Review general information about the competition.
 - c. **Event Selection:** Confirm the event you are registering the team for is accurate.
 - d. **Competition Roster Selection:** Click the "Add Skaters" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
 - e. **Coach Information:** Click the "Add Coaches" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.

- f. **Team Service Personnel Information:** Click the “**Add Team Service Personnel**” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
2. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team’s registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

TEST CREDIT:

Any athlete seeking IJS Test Credit is responsible for all steps outlined in the “For Athletes” section of the [IJS Protocol for Test Credit](#) document. This includes submitting your Test Credit Packet and coach statement to your club for official processing within the permissible timeline.

Skaters that meet the requirements for test credit may request their test credit forms at the registration desk. Forms must be picked up at the registration desk prior to the end of the competition. Submission of test credit form to USFSA is the responsibility of the skater upon return home in conjunction with their home club test chair. Cost for test credit form preparation is \$20 by credit card or check.

MUSIC SUBMISSION/UPLOAD:

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **August 21, 2026 at 11:59 p.m. ET**. After this date, skaters will be locked out of this feature and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

DEADLINE: Aug. 21, 2026 by 11:59 p.m., late fee of \$30 assessed if deadline is missed

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **August 21, 2026 at 11:59 p.m.** After this date, skaters will be locked out of this feature in EMS and subject to a **\$30 late fee**. The late fee will automatically be added to each skater’s cart who doesn’t meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

DEADLINE: Aug. 21, 2026 by 11:59 p.m., \$30 late fee assessed if deadline is missed

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA®, Carolinas Figure Skating Club and Extreme Ice Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

Extreme Ice Center

4705 Indian Trail Fairview Rd., Indian Trail, NC 28079

<https://xicenter.com>

Each sheet of ice is 85' x 200' with rounded corners, hockey barriers, and seating areas in each arena. The facility has a full-service tavern, coffee bar, and a pro-shop that sells figure skating supplies. Extreme Ice Center does not allow any food or drink to be brought in from outside sources.

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only and will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy in the [SkateSafe® Handbook](#).

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. The team coach, team manager, and team service personnel must remove themselves from the Locker Room/Changing Area while any Minor Athlete(s) are actively changing or undressing. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe® policy and U.S. Figure Skating Rulebook.

U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors who are at least 8 years of age or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

OFFICIAL WEBSITE & UPDATES:

<https://carolinasfsc.org/john-smith-memorial> It is the responsibility of each competitor, parent and coach to check the website and email notifications frequently for any schedule changes and/or additional information pertaining to the competition.

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

All Practice Ice Sessions will be 20 minutes in length. Practice ice credits may be pre-purchased in EMS while registration is open. Prepaid practice ice is non-refundable and may not be sold to other skaters. Once the registration opens at the event, all remaining practice ice sessions will be sold online. Specific details will be emailed to all competitors at a later date.

Prices: • \$25 pre-purchase practice ice session (limit 2 per event)

• \$30 open sales practice ice session (after schedule release)

Pre-Purchase: Practice ice credits may be purchased after participants complete their event registration, via the EMS Competition Portal. Skaters who purchase credits during the pre-purchase period will be able to select sessions during the selection period, after the schedule has been completed and posted.

- [Click Here for a Pre-Purchase How-To Document](#)
- \$25 per 20 minute session
- limit 2 sessions per event for pre purchase

Pre-Purchase Selection: After the close of entries and shortly after the competition schedule is published, skaters will receive an email with notice of the practice ice schedule and the date/time when pre purchased credits can be scheduled via EMS.

- [Click Here for a Selection How-To Document](#)

Open Sales: Practice Ice sessions will be available after the schedule has been published. Skaters will be able to purchase open sessions available to them. Once open sales are available, event limits on sessions will be lifted

- [Click Here for an Open Sales How-To Document](#)
- \$30 per 20 minute session

ONSITE CHECK-IN: Registration will be open one to two hours before the first event each day and run through the last event of the day. The registration table will be located as you enter the rink, behind the podium and banner. Please register/check in promptly upon arrival.

If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact skatesafe@usfigureskating.org at least 2 business days prior to the competition for assistance.

AWARDS:

For Compete USA athletes, medals will be awarded through 6th place. For all other events, medals will be awarded to the top four skaters in each flight. Awards ceremonies will take place during the ice resurfaces following each event or as results are made official, and medals may also be picked up from Registration once official results are posted.

VOLUNTEER INFO:

Volunteer info will be posted to the competition website. Reminder: Compliant positions at all U.S. Figure Skating events include key LOC members, locker room monitors and ALL medical event personnel. [Click here for volunteer compliance information.](#)

VOLUNTEER COMPLIANCE:

Reminder: Compliant positions at all U.S. Figure Skating events include LOC leadership, locker room monitors and emergency medical providers .

PHOTO/VIDEO:

Videography for this event is provided by Looking Glass Productions. For more information about videos, visit the competition website at www.carolinasfsc.org/john-smith-memorial. Videos will be provided to all competitors after the competition. Information will be sent out to competitors regarding downloading the videos after the competition. Videos will not have music.

The photographer for the event is Jason Jackson with JSK Photography. Their website is <https://jskphotodigital.com>.

ADDITIONAL INFORMATION:

Hotel Information: The hotel for the event is the Courtyard Marriott Matthews at 11425 E. Independence Blvd. in Matthews, NC 28105. [Visit here for the hotel discount link.](#)

Courtyard Charlotte Matthews for 119.00 USD - 134.00 USD per night - Last Day to Book :Friday, August 22, 2026

Airport information: Charlotte Douglas International Airport is the closest airport.

Vendor and Sponsorship opportunities will be posted to our competition website

CONTACT INFO

If you have questions, reach out to Competitions@carolinasfsc.org.

Competition Committee:

Alyson Hansen - Competition Chair

Amanda Ransom - Medical Chair, Competition Co-Chair

Jenny Gwyn - Sanction Chair

Updated 2/12/2026